L-SAA Steering Committee

Communiqué #1 (July 2012)

This communiqué is the first in a series to be distributed to health system partners regarding the development of a new long-term care service accountability agreement (L-SAA).

LAPS AND L-SAA DEVELOPMENT

It is a requirement of the *Local Health System Integration Act*, 2006 that LHINs have a service accountability agreement (SAA) in place with each health service provider (HSP) that it funds. The current L-SAAs will expire on March 31, 2013. A new process has been initiated with the long-term care (LTC) sector to collaborate on the development of the next L-SAA, which will come into effect on April 1, 2013.

In order to facilitate the development of the L-SAA, each HSP with LTC beds will be required to submit to the LHINs a planning document known as LAPS (LTC accountability planning submission). The LAPS, together with the L-SAA, form the basis of a planning, funding and performance management framework. This framework supports the province's efforts to improve health system performance and provide high-quality, client-centered care.

L-SAA STEERING COMMITTEE

The L-SAA Steering Committee ("Committee") has been established to support the collaborative development and successful implementation of a new L-SAA. The Committee met for the first time on July 13, 2012 to review LHIN and sector priorities. Below is a summary of the Committee's structure and upcoming timelines.

The Committee is advisory to the LHIN CEOs and will be supported by two work groups (the LAPS/L-SAA Work Group and the L-SAA Indicators Work Group), both of which will include sector representation. The Committee is composed of the following members:

LHINs	Deborah Hammons CEO, CE LHIN [*Committee Chair*] Bruce Lauckner, CEO, WW LHIN Donna Cripps, CEO, HNHB LHIN
Associations	Candace Chartier, CEO, OLTCA Jeffrey Graham, Director, OANHSS Monika Turner, Director, AMO Lou Riedel, Director, OHA
Member Homes	David Cutler, CEO, Leisureworld

	Elizabeth Savill, CAO/Clerk, County of Frontenac Greg Fougere, CEO, The Perley and Rideau Veterans' Health Centre Patrick McCarthy, CEO, OMNI Health Care Reg Paul, General Manager, City of Toronto
MOHLTC	TBD

The Committee will be supported by the LHIN Collaborative and by Communications Leads from the LHINs and participating associations.

TIMELINE

Key steps and timelines related to the LAPS and L-SAA processes are listed below.

- *Early Sept* – ***LHINs will issue advance notices to HSPs***. As per the current L-SAA, these letters will be issued at least 60 days prior to the date by which the LAPS, approved by an HSP's governing body, is due to the LHIN.
- *Sept* – ***LAPS education sessions*** will be conducted by LHINs to provide HSPs with guidelines, user guides and supporting materials to complete the LAPS.
- *Nov 15* – ***Completed LAPS are due*** to the LHINs by November 15. This planning document facilitates the development of the home-specific schedules that accompany the L-SAA template agreement.
- *Early Jan* – ***L-SAA education sessions*** will be conducted by LHINs to provide HSPs with information to complete the L-SAA.
- *Jan-Mar* – ***Local L-SAA consultations*** between LHINs and HSPs to finalize L-SAAs for HSP Boards sign off will take place between January and March.
- *Mar 31* – ***New L-SAAs signed.*** All L-SAAs are due to LHINs with HSP Board/Operator sign-off by March 31, 2013.

COMMUNICATIONS

Further updates on the progress of the Committee's work will be provided in upcoming communiqués distributed through LHINs and the associations and archived on their respective websites.

NEXT STEPS

The next Committee meeting will take place on August 30, 2012. In preparation for the launch of the LAPS, LHINs will issue a 60-day notice to HSPs with LTC beds in early September.

CONTACT

For further information please contact the Chair of the L-SAA Steering Committee: Deborah Hammons, CEO, CE LHIN at Deborah.Hammons@lhins.on.ca